Dear Applicants to the Support Program for Pioneering Research Initiated by the Next Generation Researchers in Doshisha University Doctoral Course (SPRING)

Thank you for applying to the AY 2023 Support Program for Pioneering Research Initiated by the Next Generation Researchers in Doshisha University Doctoral Course. Applicants should make a presentation based on the application documents. (Please see Application Guideline 13. Selection.)

Please note that you must explain your research easy-to-understand manner to researchers in different fields.

Students selected for this project in 2021 and 2022 (hereinafter referred to as "students eligible for AY 2021 & 2022 support") will view the presentation and participate in the exchange meeting. It aims to broaden the vision by touching studies in different fields and providing opportunities to get inspiration for developing research plans in a more integrated manner for the students eligible for AY 2021 support.

(Details of the meeting)
Format: Online via Zoom
Date & Time: **February 3 (Friday), 13:00 - 15:00 JST**
Presentation time: 3 minutes per person (Please be punctual), without Q&A

1. There are only the following restrictions on your presentation. First, please use PowerPoint and pay attention to the following points.
    ① Do not use animation.
    ② The size of the presentation should be 4:3.
    ③ You can present in English.
    ④ Do not use special fonts (so-called external fonts other than the standard Windows fonts, or additionally installed fonts). If you are worried about the correct display, please check if there are any errors in the PDF file and if the PDF file can be displayed on a different PC (using the PC corner of the university, etc.).
    ⑤ Do not attach any reference materials, only the slides in your presentation.
    ⑥ Please put your Reception Number and your full name upper right corner of your slides. Reception Number is the number written in the invitation email.
2. Please submit your presentation by **February 1 (Wednesday), 12:00 p.m. JST**, as a PDF file.
    Please note that if you do not submit your application by the deadline, your

application will be invalidated.

Please submit the following form (Microsoft Forms).

Please fill out the form, upload the converted PDF file, and send it to us.

https://forms.office.com/r/Z8GWhfE3sj

*Applicants should log in with the e-mail address issued by the university.

Please submit the file via e-mail if you don't have the user ID of Doshisha University.

Mail address: dfs-spring@mail.doshisha.ac.jp (Department of Research Planning, Doshisha University)

3. Presentations are in the order of reception. The order of presentations will send to you on March 3rd (Thursday).

    Audience of the presentations are applicants, students eligible for AY 2021&2022, and reviewers.

4. Please note that the audience may not be experts in your field, so please consider an easy-to-understand presentation for researchers from various fields. In addition, students eligible for AY 2021&2022 support will comment on the presentations, which will be feedback to the applicants. If any comments are made, the applicant will be notified by the next day. Please use the comments to reflect on your work and to prepare supplementary materials for your research proposal.

5. The list of presenters will be distributed to the participants in advance. In addition, the selected applicants will be published on the university website later. As a result, other applicants and students eligible for FY2021&2022 support who view the presentations will know the content of the presentations as well as information about the applicants and adopters of the project (and consequently, information about the acceptance or rejection of the applicants). If you do not agree with the above, you may withdraw your application. In this case, please contact us before March 3.

6. The program's secretariat integrates presentation materials and will operate the material at the meeting. Therefore, please give instructions for page manipulation, such as "Next, please," at your presentation.

7. Please check the list you will receive in advance and be ready when your presentation approaches. The secretariat will give you a sign to start.

8. Your name on the ZOOM should be "Reception Number, full Name".

9. If you cannot attend the presentation due to unavoidable reasons, please get in touch with the Department of Research Planning, Organization for Research Initiatives

and Development. "Unavoidable reasons" refers to illness, injury, accident, disaster, etc., and is subject to the same criteria as for supplementary examinations.

10. If you are absent on the day of your presentation, please follow the instructions below.

<If you are known to be absent by the day of the presentation>

➢ In principle, recording presentations and submitting them in advance is not permitted. However, depending on the reason for absence, a recording of the presentation may be submitted after the fact.

➢ If you must be absent due to unavoidable circumstances, please notify the Research Planning Division at dfs-spring@mail.doshisha.ac.jp as soon as possible of your absence and the reason for it.

➢ If you are allowed to submit a recording of your presentation after your absence, we will inform you of the method for doing so separately.

<If you are absent on the day of the presentation due to an unexpected reason>

➢ Please contact the Department of Research Planning, Organization for Research Initiatives and Development.　　　　TEL: 0774 (65) 8257

➢ There will be no presentation (including recording) on the day of the presentation.

➢ You may submit a recording of your presentation later, but it must be sent in by **February 7 (Monday), 12:00 p.m. JST**.

Please note that we cancel your application if you are absent from the presentation and do not submit the recording.

Note on the recording:

■ Please use PowerPoint. Record your presentation using the command at Slide Show > Record Slide Show.

■ Please save the recorded presentation file as an MP4 file with "Your Graduate School_full Name."

■ Please save the file to one drive or web disk, and inform its URL to the Department of Research Planning, Organization for Research Initiatives and Development. ji-knkak@mail.doshisha.ac.jp

(Submission of supplementary materials to the research proposal)

1. You may submit supplementary materials to your research proposal after your

presentation. Please prepare and submit supplementary materials as follows only if you have any findings on your own research plan and wish to revise or improve your plan through the dialogue at the exchange meeting with students eligible for AY 2021&2022 support. If you do not want to revise or improve your plan, you do not need to submit or contact us.

2. About half a page, A4 paper length. Please write your name, graduate school, major, and research theme in a Word file.
   State which aspects of your research plan you wish to supplement. Make the research plan more understandable, additional ideas for development, etc.

3. Supplementing your research plan may give a negative impression. Therefore, please think carefully before submitting your plan to see if revisions, etc., will help refine it.

4. Deadline for submission: **March 7 (Monday), 12:00 p.m. JST**
   Submission to: Department of Research Planning, Organization for Research Initiatives and Development.   ji-knkak@mail.doshisha.ac.jp

(About the exchange meeting)
After the presentations, there will be a social gathering for about one hour (~16:00) with the applicants and students eligible for AY 2021&2022 support.
Please come and join us.

The details of the meeting will be announced later.